

Based on Article 52 of the Statute of the Faculty of Information Studies in Novo Mesto (Official Gazette of the Republic of Slovenia 51/21, hereinafter: Statute), Article 7 of Regulations on the election of student representatives to the student council, academic assembly, commission and bodies of the FIŠ, (hereinafter: Regulation) and Rules on the vice dean student, dean of Faculty of Information Studies in Novo mesto, prof. dr. Matej Makarovič hereby issue:

D E C I S I O N
ON THE CALL FOR STUDENT ELECTIONS
(No. 77/2024-2028)

1. The procedure for conducting elections to the FIŠ Student Council, FIŠ bodies and committees for the academic year 2025/2026 shall begin on the 14th of October 2025.
2. At its meeting on the 10th of October 2025, the FIŠ Student Council appointed an election committee to conduct student elections, composed of: Jernej Tomec, president, Nika Unetič Zajc, member, and Katja Višček, member. Members of the election committee cannot be candidates in the elections.
3. Decision on the Call for Student Elections is published on the faculty website on the 14th of October 2025.
4. The deadline for submitting candidatures begins on the day after the announcement of the Student Elections on the faculty website and expires on the eighth day after the announcement, that is on the 22nd of October 2025. The candidature must be submitted on the prescribed form, which is published on the FIŠ website.
5. Each candidate in the student elections must clearly state the type of candidacy for which they are running, that is whether they are running for FIŠ bodies or FIŠ committees or both.
6. On the first business day after the deadline for submitting candidatures, the election committee reviews and confirms the correctly submitted candidatures. If an insufficient number of students apply, the deadline for submitting candidatures is extended by the Dean's decision.
7. Elections shall be held at the business address of FIŠ in Novo mesto, Ljubljanska cesta 31a, or online via the FIŠ web office.
8. Elections are confidential and general. All FIŠ students who have student status on the day of the election, regardless of the type and level of study, have the right to vote and stand for election in student elections.
9. Elections for members of the FIŠ Student Council, FIŠ bodies, and committees shall be held from 5th to 7th of November 2025, online via the FIŠ web office.
10. The election period runs from 14th of October 2025, until the conclusion of the procedure in accordance with the deadlines set by the Regulation and other general documents of FIŠ.
11. The election committee shall prepare a report on the election results and send it to the Dean of FIŠ. The election committee shall publish the report on the election results on the bulletin board in the web office and website of FIŠ on the first business day after the end of voting.
12. In the event of irregularities in the conduct of the elections and other violations, candidates may submit a reasoned complaint addressed to the election committee no later than three days after the announcement of the election results. The Election Committee shall decide on the complaints received within eight days of receiving the complaint. Complaints shall suspend the constitution of the Student Council.

13. The mandate of FIŠ Student Council members lasts one year, and they perform their duties until the new Student Council is constituted in 2026. The mandate in FIŠ bodies and committees is determined by the relevant general documents of FIŠ.
14. The number of candidates to be elected to individual FIŠ bodies and committees is determined in the general documents of the faculty and the Regulation, as follows:
 - president of SC (who is the Vice-Dean for student and a member of Committee for the Award of Honorary Titles): 1;
 - vice-president ŠS: 1;
 - Student Council – remaining members: 5;
 - Management Board FIŠ: 1;
 - Senate FIŠ: 3;
 - Commission for Academic and Student Affairs: 1;
 - Commission for Disciplinary Responsibility of the Students: 1 representative and 1 deputy representative;
 - Awards Commission: 1;
 - Research Ethics Committee: 1;
 - Commission for Quality and Evaluation: 1.
15. There is no appeal against this decision.

Explanation:

In accordance with the provisions of the Statute and Rules on the vice dean student shall adopt a decision on the call for student elections, at which student representatives shall be elected to the FIŠ Student Council (hereinafter: SC), FIŠ bodies and commissions for the academic year 2025/2026.

The elections are conducted by a three-member election committee composed of FIŠ students. The election committee is appointed by the previous Student Council before the elections are announced. It consists of a president and two members who are not allowed to run in the elections. The term of mandate of the election committee lasts from the appointment until the end of the elections, including the public announcement of the results and the consideration of any complaints. The Student Council appointed the election committee at its 12th meeting on the 10th of October 2025.

The deadline for submitting applications begins on the day after the announcement of the student elections on the website (14th of October 2025) and expires on the eighth (8) day after the announcement of the elections, that is, 22nd of October 2025. Candidatures must be submitted on the prescribed form, which is published on the FIŠ website. On the first business day after the deadline for submitting candidatures (23rd of October 2025), the election committee reviews and confirms the correctly submitted candidatures. The election committee shall reject incorrect (late, incomplete, etc.) candidatures.

An appeal against the decision of the election committee to reject any candidature may be submitted within three business days. The election committee shall decide on the appeal within two business days of receiving it.

If an insufficient number of students run for election, as specified in Article 3 of the Regulation, the deadline for submitting candidatures shall be extended until 30th October 2025.

Candidature should be sent to pravno.kadrovska@fis.unm.si with the subject line "DO NOT OPEN - for the FIŠ Student Council elections 2025/2026." Candidature submitted by midnight on the 22nd of October 2025, will be considered submitted on time.

The candidature must contain the following personal data of the candidate: name and last name, permanent and temporary address, level and year of study, study program and form of study, bodies and/or committees for which the candidate is applying. The form must be signed by hand or digitally.

Voting is done by circling the number in front of one candidate for a specific position on the ballot. For each individual position, the voter selects as many candidates as there are members for that position in the FIŠ Student Council, FIŠ bodies, and FIŠ committees. The ballot paper is placed in the ballot box.

The ballot specifically indicates how many candidates are to be elected for a particular position. If more than one candidate for a specific position is circled on the ballot, it is considered that the voter has not selected anyone for that position. The ballot is considered invalid if it has been corrected, crossed out, or is completely blank/not filled out.

After the election, the members of the election committee shall go to the dean's office, where they shall open the ballot boxes and determine the election results by counting the votes cast. While the election results are being determined, candidates may be present in the room where the election committee is working, but no other people. The election committee reviews and determines the election results by first reviewing the ballot boxes, determining the results, and compiling a report on the election results. Once the election committee has checked all the ballot boxes and determined the results for all the positions voted on, it compile a report on the election results, which is signed by all members of the election committee.

The election committee shall attach the ballots for each position to the report and seal them in special envelopes. The president of the election committee shall announce the election results and ensure that the report on the election results is publicly posted on the bulletin board and the FIŠ website on the first business day after the vote.

The rules established for conducting elections at the faculty location shall also apply to the online conduct of elections.

All documents related to the conduct of student elections are stored in a special file in the FIŠ archive.

At the first meeting of the newly elected Student Council, which shall be convened by the previous Student Council president, the members of the Student Council shall elect from among themselves a president and vice-president, who shall represent the students of the Faculty of Information Studies. The constitutive meeting of the Student Council may be held if at least half of the members of the Student Council have been elected.

All students elected in student elections are members of the FIŠ Academic Assembly.

For anything not covered by this decision, the Statute of FIŠ (Official Gazette of the Republic of Slovenia, No. 51/21) and the Regulations on the election of student representatives to the Student Council, Academic Assembly, committees and bodies of the FIŠ.

This decision shall be published on the FIŠ website and shall become effective on the date of publication.

Novo mesto, 14. 10. 2025

Dean:
prof. dr. Matej Makarovič