



Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1

Learning Mobility for Higher Education Students and Staff

among EU Member States and third countries associated to the Programme

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The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

¹ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

Validity period of the agreement

Timeframe	Academic Year*	Call Year*
Start of validity	[2021/2022]	[2021]
End of validity	[2028/2029]	[2027]

A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Websites (General/Faculties/ Course catalogue)
UNIVERSIDAD DE LA LAGUNA PIC 999825270 OID E10208548	E TENERIF01	ERASMUS Institutional Coordinator; vicerectorado.internacional@ull.es Tel.: +34 922 31 96 32 María José Dorta (bilateral agreements, Teaching Staff Exchange, Staff Exchange) orincom@ull.edu.es ; Tel.: +34 922 31 6502 ext 6949 Felipe Zebensuí Ortega Toledo (incoming and outgoing) incomingl@ull.edu.es ; orisal@ull.edu.es ; Tel.: +34 922 31 95 28	ERASMUS incoming information: https://www.ull.es/portal/erasmus/movilidad/erasmus-estudios-entrantes/
Faculty of Information studies in Novo mesto	SI NOVO-ME05	Erasmus+ contact: erasmus@fis.unm.si	https://www.fis.unm.si/en/

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional) [*] [ISCED]	Subject area name (optional) [*]	Field of education – Clarification (optional)	Study cycle [short cycle, 1 st , 2 nd or 3 rd] (optional) [*]	Number of student mobility periods			
						Student Mobility for Studies (total number of students)	Student mobility for Studies (total number of months)	Student Mobility for Traineeships (optional) [*] (total number of students)	Student Mobility for Traineeships (optional) [*] (total number of months)
E TENERIF01	SI NOVO- ME05			Computing Engineering	1 st	2	10 (2X5 MONTHS)		
SI NOVO- ME05	E TENERIF01			Information and Communication Technology	1 st	2	10 (2X5 MONTHS)		

Short-term blended mobility option for students

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training (optional)* [total number of staff]	Staff Mobility for Training (optional)* [total number of days]
E TENERIF01	SI NOVO-ME05		Computing Engineering	2	5 days	2	5 days
SI NOVO-ME05	E TENERIF01		Information and Communication Technology	2	5 days	2	5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
E TENERIF01		SPANISH		B1	B1
SI NOVO-ME05		Slovenian	English	B1	B2

D. Calendar

Nominations of incoming students must reach the institution by:

Receiving institution	Autumn term*	Spring term*
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⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

[Erasmus code]	[day/month]	[day/month]
E TENERIF01	https://www.ull.es/portal/erasmus/movilidad/erasmus-estudios-entrantes/	
SI NOVO-ME05	15 May	15 November

Applications from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
E TENERIF01	https://www.ull.es/portal/erasmus/movilidad/erasmus-estudios-entrantes/	
SI NOVO-ME05		

Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
E TENERIF01	https://www.ull.es/portal/erasmus/movilidad/erasmus-estudios-entrantes/	
SI NOVO-ME05		

E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
E TENERIF01			
SI NOVO-ME05			

The receiving institution will send its decision within [x] weeks, **and no later than 5 weeks.**

SI NOVO-ME05: Faculty of information studies grading scale related to ECTS grading system:

ECTS grade	Local grade	Local definition
F	5	Fail
E	6	Sufficient
D	7	Satisfactory
C	8	Good
B	9	Very Good
A	10	Excellent

ECTS-credits: 60 per year/30 per semester

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
E TENERIF01				https://www.ull.es/admision-becas/paed/
SI NOVO-ME05				

Receiving institution [Erasmus code]	Available support services for people with:	Description of support services (optional)	Contact details (email, phone)	Website for information
E TENERIF01	- Reduced mobility - Hearing impairments - Visual impairments	-		https://www.ull.es/admision-becas/paed/
SI NOVO-ME05				

F. Information

1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher

Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E TENERIF01		https://www.ull.es/porta/erasmus/movilidad/erasmus-estudios-entrantes/#ull-halls-of-residence
SI NOVO-ME05	erasmus@fis.unm.si	http://nova.situla.si/ , http://www.dijaskidom.org/

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E TENERIF01		Please, contact the closest Spanish embassy
SI NOVO-ME05	erasmus@fis.unm.si	https://www.fis.unm.si/en/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E TENERIF01		https://www.ull.es/seguros/#estudiantes
SI NOVO-ME05	erasmus@fis.unm.si	https://www.coris.si/si/860/Zavarovanja_za_tujce.aspx

4. Additional information


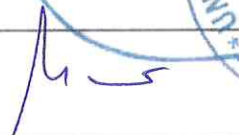
Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
E TENERIF01			
SI NOVO-ME05			

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

Termination of the agreement

It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
E TENERIF01	Lidia Cabrera Pérez, ERASMUS Institutional Coordinator	03.02.2022	
SI NOVO-ME05	prof. dr. Matej Makarovič, Dean of Faculty of Information studies in Novo mesto	03.02.2022	



⁵ Scanned signatures are accepted