

**PRICE LIST**  
**FACULTY OF INFORMATION STUDIES IN NOVO MESTO**  
**in the academic year 2023/2024**

The prices of services do not include VAT, which is charged on the basis of the Value Added Tax Act - 1 (Official Gazette of the Republic of Slovenia, No. 13/11 - officially consolidated text, 18/11, 78/11, 38/12, 83/12, 86/14, 90/15, 77/18, 59/19, 72/19, 196/21 - ZDOsk, 3/22 and 29/22 - ZUOPDCE).

I. EDUCATIONAL ACTIVITIES		Amount in EUR
<b>1. CONTRIBUTIONS AT ENROLLMENT</b>		
<b>a)</b>	<b>Contributions on the first entry to the first year of a full-time/ part-time study or to a higher year of a full-time/ part-time study (according to the transfer criteria, included):</b>	free of charge
	- enrollment documentation	
	- certificate of registration	
	- student card	
	- sticker to validate a student card	
	- contribution to the annual membership fee for the FIS&FUDŠ library	
<b>b)</b>	<b>Contributions on the entry to a higher year, graduate traineeship or re-entry to the same year of full-time study (included):</b>	free of charge
	- enrollment documentation	
	- certificate of registration	
	- certificate of the completion of study requirements	
	- sticker to validate a student card	
	- contribution to the annual library membership fee	
<b>c)</b>	<b>Insurance:</b>	
	- for special cases under the Social Insurance Fund Act for the year	See footnote [1]
	- for occupational injuries, occupational diseases, excursions under the ZZVZZ per month (Article 17, point 1 of the Health Insurance Act) (1)	See footnote [1]
	- compulsory health insurance for foreigners under the Health Insurance Act per month (Article 15, point 14, of the Health Insurance Act) (1)	See footnote [1]
[1] The contribution is charged in accordance with the Health Care and Health Insurance Act (Official Gazette of the RS, No. 72/06 - Official consolidated text, 114/06 - ZUTPG, 91/07, 76/08, 62/10 - ZUPJS, 87/11, 40/12 - ZUIF, 21/13 - ZUTD-A, 91/13, 99/13 - ZUPJS-C, 99/13 - ZSVarPre-C, 111/13 - ZMEPIZ-1, 95/14 - ZUIF-C, 47/15 - ZSDST, 61/17 - ZUPŠ, 64/17 - ZZDej-K, 36/19, 189/20 - ZFRO, 51/21, 159/21, 196/21 - ZDOsk, 15/22, 43/22, 100/22 - ZNUZSZS and 141/22 - ZNUNBZ).		
<b>2. TUITION</b>		
<b>a)</b>	<b>Tuition fees for foreigners and Slovenians without Slovenian citizenship:</b>	See footnote [2]
	- health insurance contributions	Invoiced by the Health Insurance Fund (ZZSZ)
<b>b)</b>	<b>Tuition fees for a part-time study - per year:</b>	
	- Informatics in Contemporary Society (professional study programme)	2.700,00
	- Computer Science and Web Technologies (professional study programme)	3.100,00
	- Informatics in Contemporary Society (academic study programme)	2.800,00
	- Informatics in Contemporary Society (master's study programme)	3.200,00
	- Computer Science and Web Technologies (master's study programme)	3.500,00
	- Data Science (master's study programme)	3.100,00
	- Cyber Security (master's study programme) - see footnote [3]	3.300,00
	- Business Informatics (master's study programme) - see footnote [3]	3.800,00
<b>c)</b>	<b>Tuition fees for a full-time study - per year:</b>	
	- Information Society (doctoral study programme)	3.600,00
<b>d)</b>	<b>Tuition fees for a part-time re-enrollment in the same year - per year:</b>	
	the part-time re-enrollment fee shall be the product of the tuition fee for the first enrollment of the year which the candidate intends to repeat and the quotient between the number of missing credits and the total number of credits of the year which the candidate intends to repeat	
[2] Tuition fees are charged in accordance with the Rules on Tuition Fees and Residence in Student Halls of Residence for Slovenians without Slovenian citizenship and foreigners in the Republic of Slovenia (Official Gazette of the Republic of Slovenia, No. 77/16, 25/19 and 56/22).		
[3] Candidates who apply by 30 June 2023 will receive a 15% discount on tuition fees.		
<b>3. CONTRIBUTION TO STUDIES AND OTHER SERVICES IN THE FIELD OF EDUCATIONAL ACTIVITY</b>		
<b>a)</b>	<b>the fourth and fifth exam attempt in the subject (study unit)</b>	44,00
<b>b)</b>	<b>the sixth and every subsequent exam attempt in the subject (study unit)</b>	66,00
<b>c)</b>	<b>board exam in a subject (study unit) [4]</b>	83,00
<b>d)</b>	<b>bridging/ differential exam (each time the exam is taken)</b>	55,00
<b>e)</b>	<b>additional preparation for a differential exam in the scope of 15 hours (for a full preparation)</b>	165,00
<b>f)</b>	<b>taking an exam in a subject (study unit) for persons who do not have a student status</b>	88,00
<b>h)</b>	<b>additional exam term</b>	66,00
<b>i)</b>	<b>the value of a credit point for calculating the price of a subject (study unit) for other persons [5]:</b>	1/60 of the annual tuition fee
	- Informatics in Contemporary Society (professional study programme)	45,00
	- Computer Science and Web Technologies (professional study programme)	51,67
	- Informatics in Contemporary Society (academic study programme)	46,67
	- Informatics in Contemporary Society (master's study programme)	53,33
	- Computer Science and Web Technologies (master's study programme)	58,33
	- Data Sciences (master's study programme)	51,67
	- Business Informatics (master's study programme)	55,00
	- Cyber Security (master's study programme)	63,33
	- Information Society (doctoral study programme)	60,00
<b>j)</b>	<b>preparation and defence of a thesis, for persons without a student status:</b>	
	- Informatics in Contemporary Society and Computer Science and Web Technologies (professional study programme)	440,00
	- Informatics in Contemporary Society (academic study programme)	550,00
	- Informatics in Contemporary society and Computer Science and Web Technologies (master's study programme)	660,00
	- Information Society (doctoral study programme)	880,00
<b>k)</b>	<b>contributions for professional excursions</b>	At actual costs
<b>l)</b>	<b>retaking an exam for the purpose of improving the grade with the agreement of the course tutor</b>	free of charge
<b>m)</b>	<b>the fourth and every subsequent technical review of the thesis, master's thesis and doctoral dissertation</b>	33,00
[4] In accordance with Article 12(5) of the Regulations on the Examination and Assessment of Students and if it is not the 6th or subsequent attempt.		
[5] In accordance with Article 15 of the Rules on Contributions and Evaluation of Costs at FIS.		
<b>4. VARIOUS CERTIFICATES, DECISIONS AND OTHER DOCUMENTS AND THE APPLICATION PROCESS</b>		

a)	additional certificate of registration	2,00
b)	issuing a certificates based on official records (in Slovene or English)	2,00
c)	issuing a certificate based on the ascertainment procedure (in Slovene or English)	5,00
d)	issuing an approved curriculum	6,00
e)	issuing a duplicate[6]:	
	- student card	11,00
	- a thesis certificate (and the previous decision to issue a duplicate)	66,00
	- a diploma supplement (in Slovene or English; and the previous decision to issue a duplicate)	83,00
	- certificates of completion of professional development or training	13,00
f)	resolving applications:	
	- for the determination of differential examinations for admission to FIS	free of charge
	- for entry under the entry criteria	free of charge
	- for the recognition of skills acquired in formal education [7]	44,00
	- for the recognition of skills acquired through non-formal and informal learning[8]	165,00
g)	issuing a decision to top up length of service or to claim years of study	50,00
h)	issuing a decision determining the conditions for resuming studies after an interruption of 5 (five) years or more	220,00
i)	issuing a decision determining the conditions for resuming studies after an interruption of 2 (two) years or more	83,00
j)	Review of the application and issue of the decision on the replacement of the elective course in the current academic year	88,00
[6] In accordance with the Administrative Fees Act (Official Gazette of the Republic of Slovenia, No. 106/10 - officially consolidated text, 14/15 - ZUJFO, 84/15 - Zzelp-J, 32/16, 30/18 - ZKZaš and 189/20 - ZFRO ZKZaš), a fee of €1.80 is payable for a duplicate of a thesis certificate, a certificate or other document certifying successful completion of education or vocational training.		
[7] In cases where a FIS student submits an application for the recognition of examinations taken at other higher education institutions. The procedure shall be carried out in accordance with the general acts of the faculty.		
[8] Non-formal education includes seminars, courses, workshops, training sessions, round tables, workshops, etc., which do not have a public validity. The procedure shall be carried out in accordance with the Regulation on the procedure and criteria for the recognition of non-formally acquired knowledge and skills.		
<b>II. LIBRARY SERVICES</b>		
a)	annual membership fee: [9]	
	- students of the FOŠ, FIS and FUDŠ	Included in registration fees
	- students from other higher education institutions	17,00
	- other natural persons	22,00
	- legal persons	95,00
b)	late fee (unit per day):	
	- daily late fee for borrowing a reading copy	6,00
	- daily late fee for home borrowing	0,20
c)	reminder:	
	- first reminder	4,00
	- second reminder	8,00
	- third reminder	14,00
	- warning before a legal action	33,00
d)	interlibrary loan:	
	- from one's own library to other libraries / book	8,00
	- photocopy of the article up to 15 pages	3,00
	- from Slovenian libraries (personal collection only)	Delivery price + 6,00
	- article	Delivery price + 3,00
	- article sent electronically	Supplier's price
	- from abroad	At actual costs
e)	information services:	
	- information services exceeding the use of one information resource (per hour + costs)	24,00
	- user training - per hour + costs	24,00
	- preparation of an entry and maintenance of bibliographies of researchers - per hour + costs (article processing with a summary of 30-60 min, a monograph processing of 45 min)	24,00
f)	compensation:	
	- for lost or destroyed material	Market price of new material
	- equipment costs of a replacement material (per unit)	4,50
	- destroyed or damaged barcode sticker	1,60
	- binding of material	At actual costs
g)	postage:	According to the valid price list of the Post of Slovenia Ltd, Maribor
[9] In accordance with the Regulation on Libraries' Basic Services (Official Gazette of the Republic of Slovenia, No. 29/103 and 162/22) persons up to the age of 18 and unemployed persons are exempt from paying membership and registration fees.		
<b>III. PROCEDURE FOR ELECTION TO THE TITLE</b>		
a)	Higher-education teacher or researcher (first appointment)	2.530,00
b)	Higher-education teacher or research associate (reappointment)	1.980,00
c)	Higher education or research associate and other titles	990,00
<b>IV. USE OF PREMISES AND EQUIPMENT [10]</b>		
a)	use of equipment per day:	
	- additional microphone and speaker for use in the lecture theatre	30,00
b)	technician assistance per hour	44,00
c)	the day-to-day use of the premises, including the associated technical equipment [11].	
	- lecture halls per hour:	
	Alfa	110,00
	Gama	60,00
	Delta	45,00
	Epsilon	45,00
	Meeting room	55,00
	Omega	55,00
	Zeta	45,00
	Eta	45,00
	- computer lab per hour:	
	Beta - 12 Apple computers	187,00
	Theta - 12 classic computers	187,00

[10] In accordance with Article 23 of the Rules on Contributions and Evaluation of Costs at FIŠ.

[11] The price is based on the square footage of the lecture halls. The lecture halls are equipped with a videoconferencing system, a smart board and a laptop.

The price list has been prepared on the basis of the Rules on Contributions and Evaluation of FIŠ Costs No. SA-1004 of 20 October 2008 as amended, and adopted by the Management Board of FIŠ, and includes VAT at the statutory rate.

The items of the price list are valid for the academic year 2023/2024.

Transitional provision: Students enrolled in the first year of a bachelor's or doctoral study programme on the date of adoption of these amendments shall be subject to the tuition fees valid until the adoption of these amendments for a period of two years. Students enrolled in the second year of a bachelor's or doctoral study programme, or in the first year of the master's study programme shall be subject to the tuition fees valid until the adoption of these amendments for a period of one year.

This price list shall be published in the Higher Education Information System and on the FIŠ website.

The Price List was adopted at the 38th (Corresponding) Meeting of the FIŠ Management Board, on 19 January 2024, by Decision No. 38/21-25-5.

Novo mesto, January 2024

FIŠ Management Board  
President of the FIŠ Management Board  
prof. dr. Borut Rončević