

Faculty of Information Studies in Novo mesto	RULES	Number: SA-1042
THE PRINTOUT IS AN UNCONTROLLED DOCUMENT - SEE THE VALID DOCUMENT ON THE FIS INTRANET FILE	VICE DEAN STUDENT	Page: 1/3

On the basis of the Article 31 and paragraph 3 of Article 18 of the Statute of the Faculty of Information Studies in Novo mesto (Official Gazette of the Republic of Slovenia, No. 117/08, 56/12, 75/13, 25/14, 72/14, 28/15 and 62/16), the Senate of the Faculty of Information Studies in Novo mesto at its 2nd meeting, held by correspondence from October 18th to 19th 2016, with the consent of the Student council based on Decision No. 4/15/16-6, from its 4th session on March 16, 2016, adopted

RULES ON THE VICE DEAN STUDENT

I. GENERAL PROVISIONS

Article 1

- (1) These rules govern the appointment and dismissal process, authorities, tasks and the way of functioning of a Vice Dean student at the Faculty of Information Studies in Novo mesto (hereinafter: the faculty).
- (2) The terms used in this rules, written in the male grammatical form, are used as neutral for men and women.

Article 2

- (1) A Vice Dean student is the president of the Students' council of the faculty and cooperates with the management of the faculty by function.
- (2) The president of the Students' Council is elected by the members of the Students' Council of the faculty, in accordance with the Statute of the faculty.
- (3) The president of the Students' Council of the faculty can be dismissed according to the same procedure as he was appointed.

Article 3

The duties and responsibilities of the president of the Students' Council of the faculty, i.e. the Vice Dean student, are primarily:

- to cooperate with the management of the faculty both in presenting and representing the specific needs and interests of students as an important participants of the faculty, as well as in informing students in a timely and correct manner about the faculty's decisions,
- to convene and conduct meetings of the faculty's Students' Council,
- to manage the work of the faculty's Students' Council,
- to participate in the organization of the students' tribunal,

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Faculty of Information Studies in Novo mesto	RULES	Number: SA-1042
THE PRINTOUT IS AN UNCONTROLLED DOCUMENT - SEE THE VALID DOCUMENT ON THE FIS INTRANET FILE	VICE DEAN STUDENT	Page: 2/3

- to participate in tutoring and demonstrations, in accordance with the rules regulating this area,
- to be a member of the Committee for awarding honorary titles,
- to cooperate with the Vice Dean for education and to mediate between students and teachers as well as assistants in areas where there are disagreements,
- to intervene in solving problems among students themselves,
- to offer answers to study candidates and students regarding studies, terms and regulations of the faculty as well as everyday life at the faculty,
- to performs other duties specified in the Statute and general acts of the faculty.

Article 4

The Vice Dean student works in accordance with the Rules of procedure of the Students' Council and general acts of the faculty, for the benefit of the students of the faculty.

Article 5

Changes or additions to these rules are adopted according to the same procedure as the rules themselves.

Article 6

These rules and their changes and additions enter into effect the day after their adoption by the faculty Senate.

Prof. dr. Dejan Jelovac, dean

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Faculty of Information Studies in Novo mesto	RULES	Number: SA-1042
THE PRINTOUT IS AN UNCONTROLLED DOCUMENT - SEE THE VALID DOCUMENT ON THE FIS INTRANET FILE	VICE DEAN STUDENT	Page: 3/3

Edition	Date of issue	Description of the changes
01		Initial release

Unofficial translation: in case of any inconsistencies with the Slovenian version, the Slovenian original is considered binding.

Version: 01	Valid from: 20th October 2016	Prepared by: prof. dr. Dejan Jelovac	Reviwed by: Dean's College, KKE, SC FIS	Adopted by: Senat FIS
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